

OASNP CONSTITUTION

ARTICLE III

EXECUTIVE COMMITTEE

- Section 1.** Executive Committee: The Executive Committee shall be composed of the officers, and the immediate past-chairperson, ~~and the President or designee from each County Board of DD Association,~~ and At-Large Representative(s) elected in accordance with the Bylaws. ~~by and from OASNP members working in OEA School District Locals.~~
- Section 2.** It is the policy of this Association and it shall take all legally permissible steps to achieve governance and delegate representation of ethnic minority at least proportionate to the ethnic minority membership in the Association.

OASNP BYLAWS

5. EXECUTIVE COMMITTEE

5.1 Members of the Executive Committee:

The members of the Executive Committee shall consist of:

- a. Elected officers.
- b. Immediate past Chairperson.
- ~~c. The President or designee from each County Board of DD Association.~~
- ~~d. Three~~ c. Six At-Large Representatives apportioned based on membership numbers from CBDDs and Local School Districts. ~~elected by and from OASNP members working in OEA School District Locals.~~

5.2 Duties of the Executive Committee:

The duties shall be to:

- a. Conduct the business and affairs of the department in accordance with the Constitution and By-laws.
- b. Approve the annual budget.
- c. Approve disbursement of funds as defined in the budget.
- d. Establish an annual dues structure to adequately fund a quality program.
- e. Appoint and approve committees upon recommendation of the chairperson.
- f. Prepare the agenda for the meetings.
- g. Act as governing body between meetings.
- h. Meet as necessary to properly conduct business as determined by the officers.
- i. The Executive Committee shall periodically report organizational activities to the general membership of the organization.

3. ELECTIONS

3.1 Election of Officers *and At-Large Representatives*:

- a. Notice of elections shall be mailed with notice of annual meeting.
- b. Nominations shall be accepted from the floor at the meeting.
- c. Anyone nominated must accept nomination *before their name is placed on the ballot.*
- d. Elections shall be held be secret ballot at the meeting.
- e. All ballots, marked, unmarked and voided, and all other records pertaining to the election of officers of this Association and OEA and NEA delegates and alternates shall be preserved for one year from the date the election was held and such ballots and other records shall be made available to OEA offices upon request for inspection and examination.
- f. In the event that no one receives a majority vote, a run-off election shall be held between the two highest vote getters.
- g. Officers shall assume responsibility immediately.

3.2 Term of Office:

Term of office shall be two years.

~~3.3 Election of School District Representatives~~

- ~~a. Notice of elections shall be mailed to School District Members with notice of annual meeting.~~
- ~~b. School District Members may obtain and file a declaration of candidacy on the OASNP website.~~
- ~~c. Ballots will be sent one month prior to the Annual Meeting.~~
- ~~d. All ballots must be returned by the Annual Meeting.~~
- ~~e. All ballots, marked, unmarked and voided, and all other records pertaining to the election of School District Representatives of this Association and OEA and NEA delegates and alternates shall be preserved for one year from the date the election was held and such ballots and other records shall be made available to OEA offices upon request for inspection and examination.~~
- ~~f. In the event that no one receives a majority vote, a run-off election shall be held between the two highest vote getters.~~
- ~~g. School District Representatives shall assume responsibility immediately at the Annual Meeting.~~

6. COMMITTEES

- 6.1 The ~~Sub~~ Committees of this organization shall be aligned with the OEA Standing Committees and parallel those purposes as applicable to issues related to Special Needs Professionals: Collective Bargaining and Member Advocacy; Convention Planning; Human and Civil Rights; Legislative Committee; Local Development and Training; Organizing Strategy; Professional Efficacy; and Resolutions.
- 6.2 Goals of Committees shall be:
- a. The Collective Bargaining and Member Advocacy Committee shall be responsible for recommending to the OEA Board of Directors and other appropriate entities, the creation of OEA strategies that ensure the planning, implementation and assessment of a collective bargaining, contract enforcement and member protection and advocacy program that meets the needs of local affiliates. And ~~d.—Collective Bargaining: To~~ research materials that will assist in designing more effective and serviceable collective bargaining agreements for Special Needs Professionals in County Boards of DD and Local School Districts.
 - b. The Convention Planning Committee shall be responsible for planning OASNP Conferences and general membership meetings. OEA Representative Assemblies, Subcommittees of this Committee are responsible for examining the credentials of all attendees delegates; recommending to the Assembly, for approval, the seating of all eligible delegates; conducting the elections of the Representative Assembly; and proposing the Standing Rules of the Representative Assembly. The senior committee member from each District shall serve as chairperson of the Nominating Committee(s) for the units in the respective District. And ~~i.—Elections—P~~ protects the integrity of an election or vote and ensures that elections are conducted in accordance with the guidelines set forth in the OEA Election Manual and with local, state, and national constitutions.
 - c. The Human and Civil Rights Committee shall be responsible for identifying current issues and trends impacting the human and civil rights of students and members and recommending to the OEA Board of Directors and other appropriate entities that creation of OEA strategies to promote social justice and diversity within the association and in the larger community. And ~~f.—Public Relations—P~~ promotes OASNP to the general community.
 - d. The Legislative Committee shall screen, evaluate and recommend legislative proposals for the annual session of the Fall Representative Assembly and shall be responsible for recommending to the OEA Board of Directors and other appropriate entities, the creation of OEA strategies for lobbying and political action in order to implement the legislative priorities, goals and policies as adopted by the Representative Assembly. And ~~e.—Legislative: To~~ represent Special Needs Professionals in County Boards of DD and Local School Districts with respect to legislation, including candidate endorsement/campaigning, FCPE fund collections, levy/bond campaigning, seeking membership involvement in relevant local, state, and national political affairs.
 - e. The Local Development and Training Committee shall be responsible for recommending to the OEA Board of Directors and other appropriate entities, the creation of OEA strategies that ensure the planning, implementation and regular assessment of a Statewide local development and training program that meets the needs of and strengthens local affiliates. And ~~b.—Local Assistance—To~~ encourage information sharing among Special Needs Professionals in County Board of DD Locals and Local School Districts.
 - f. The Organizing Strategy Committee shall be responsible for recommending to the OEA Board of Directors and other appropriate entities, the creation of OEA strategies that ensure the planning, implementation and regular assessment of an internal and external organizing program that meets the needs of local affiliates and supports their development. And ~~g.—Membership—M~~ markets OASNP membership to Special Needs Professionals in local school districts and CBDDs. And Maintains membership rolls, conducts and/or assists with membership drives, workings in conjunction with the treasurer.

- g.** The Professional Efficacy Committee shall be responsible for recommending to the OEA Board of Directors and other appropriate entities, the creation of OEA strategies that ensure the planning, implementation and regular assessment of a professional development program that assists local affiliates to address professional development issues, promotes the OEA's legislative agenda and meets the needs of locals and supports the professional growth of members. And ~~h. Professional Issues—R-responds to legislative and professional challenges; standards for services, staff, programs, and providers; viability of CBDDs; etc.~~
- h.** The Resolutions Committee shall develop the OEA resolutions and platform for recommendations. ~~to the Spring session of the Representative Assembly. Resolutions proposed by members shall be reviewed by the Committee, which may reject them or refer them to the Representative Assembly for action. And a. Funding—To improve knowledge of funding of programs and services for persons with special needs, including County Board of DD funding.~~

~~(Move to new 6.3.a.) e. Communication: To correlate and disseminate information gathered by the committee in the form of a newsletter, website, and other digital communications.~~

~~(Move to new 6.3.b.) j. Budget—Prepares a budget giving estimates of income and expenditures, including a separate estimate for each committee, for the future fiscal year.~~

~~(Move to new 6.3.c.) k. Audit—Checks accuracy of accounting procedures.~~

~~(Move to new 6.3.d.) l. Constitution and Bylaws—Reviews and submits C&B to OEA when amended or every five years and maintains compliance with the OEA Model Constitution and Bylaws for Local Associations.~~

6.3 The Executive Committee Sub-Committees shall be: ~~Finance, Local Assistance, Legislative, Collective Bargaining, Communication, Public Relations, Membership, Professional Issues, Elections, Budget, Audit, and Constitution & Bylaws.~~

- a.** Communication: To correlate and disseminate information gathered by the committee in the form of a newsletter, website, and other digital communications.
- b.** Budget: Prepares a budget giving estimates of income and expenditures, including a separate estimate for each committee, for the future fiscal year.
- c.** Audit: Checks accuracy of accounting procedures.
- d.** Constitution and Bylaws: Reviews and submits C&B to OEA when amended or every five years and maintains compliance with the OEA Model Constitution and Bylaws for Local Associations.

6-3 **6.4** Necessary sub-committees may be appointed, as needed, by the OASNP chairperson and approved by the OASNP Executive Committee. Ad hoc, or temporary committees, may be created and disbanded to deal with short-term issues and projects. Each committee chairperson should have a written list of responsibilities and be responsible to the OASNP Board of Directors/Executive Committee.